

**Application for Community Center**  
**Idaho Community Development Block Grant**  
**by the**  
**City of Moscow**  
**for the**  
**1912 Center**



**March 3, 2010**  
**Nancy Chaney, Mayor**



Heart of the Arts

March 1, 2010

Donald A. Dietrich, Director  
Idaho Department of Commerce  
700 West State Street  
P.O. Box 83720  
Boise, ID 83720-0093

Nancy J. Chaney  
Mayor

Dear Director Dietrich:

Wayne Krauss  
Council President

Dan Carscallen  
Council Vice-President

Tim Brown  
Council Member

Tom Lamar  
Council Member

Sue Scott  
Council Member

Walter M. Steed  
Council Member

Gary J. Riedner  
City Supervisor

City of Moscow, City Hall  
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Hearing Impaired (208) 883-7019



The City of Moscow respectfully submits this application for an Idaho Community Development Block Grant to assist the seniors in our community. Our elderly population has continued to grow and the current Friendly Neighbors Senior Citizens Center located in the city-owned 1912 Center no longer has sufficient parking to meet their needs. The kitchen appliances used to store food and prepare meals have become obsolete and are now dangerous and need replaced in order to comply with commercial kitchen standards.

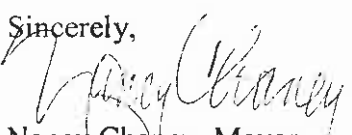
The 1912 Center is a historic building originally built as the Moscow High School. The city purchased the building from the School District in 1997 and has continued to rehabilitate and remodel the building for community use. The Friendly Neighbors use the center daily for various activities and as their congregate meal site.

In 2008 the City contracted with a local non-profit, Heart of the Arts, Inc. (HAI) to manage and operate the 1912 Center. They have done an excellent job and because the Center has become so active and popular more parking is needed and the kitchen appliances need replaced.

This application for a \$145,566 grant will assist the City and the HAI in adding additional parking and the required retaining walls, sidewalks, and ADA accessibility improvements needed eliminate the problems for the senior population who automatically meet the LMI clientele standards. The City is contributing \$20,000 cash match for construction and \$19,000 in-kind services to include grant administration. HAI will contribute \$36,700 in cash match and \$2,000 in-kind planning services to help finance this project.

We appreciate your concern and attention to our grant request.

Sincerely,

  
Nancy Chaney, Mayor  
[nchaney@ci.moscow.id.us](mailto:nchaney@ci.moscow.id.us)

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## IV – ICDBG Application Information Form

Applicant City: City of Moscow Chief Elected Official: Nancy Chaney  
 Address: PO Box 9203, 206 E. Third St. Moscow, ID 83843 Phone: 208.883.7080

Application Prepared by: Alisa J. Stone Phone: 208.883.7600  
 Address: Moscow City Hall, PO Box 9203, 206 East. Third Street, Moscow, ID 83843  
 Architect: Architects West PA, Laurence Rose Phone: 509.332.3113  
 Address: 254 East Main Street, Pullman WA 99163

### NATIONAL OBJECTIVE

☐ LMI area ☒ LMI Clientele ☐ Imminent Threat  
☐ LMI Jobs ☐ Slum & Blight

### PROJECT TYPE

☐ Public Facility/Housing ☐ Community Center  
☐ Economic Development ☒ Senior Center  
☐ Imminent Threat ☐ Other

### PROJECT POPULATION TO BENEFIT (PERSONS): (Census/Survey/Clients/Jobs)

TOTAL # TO BENEFIT: County 35,906, City 22,798\*, Age 65+ County 2,985, City 1,664

TOTAL # LMI TO BENEFIT: N/A – Limited Clientele

% LMI TO BENEFIT City 50.22% % MINORITY POPULATION City 9%

\*2008 Census Estimate

**PROJECT DESCRIPTION:** Exterior improvements include parking lot expansion, new curbs, sidewalk, retaining walls, and landscaping on the north and west sides of the building. The parking lot will include 780 sq. yards of new asphalt and 271 linear ft. of curb. The retaining wall on the north side will be 177 feet long and vary in height with a total of 818 sq. ft of wall. The retaining wall for the parking lot will be 138 feet long with a total of 635 sq. ft. of wall. 320 linear ft. of sidewalk will be constructed on the street and from the parking lot to the southwest entrance of the building. Interior improvements include the replacement of old obsolete kitchen appliances with new energy efficient commercial appliances to include a stove and oven, two refrigerators, three freezers, and microwave.

SOURCE	AMOUNT	DATE APPLICATION SUBMITTED	RESERVED/ COND- ITIONAL AWARD	FUNDS COMMITTED/ CONTRACT AWARD DATE	DOCUMEN- TATION IN APPENDIX**
ICDBG	\$145,566				
Local Cash - City	\$ 20,000			YES	F
Local In-Kind	\$ 21,000			YES	F
Local Cash - HAI	\$ 36,700			YES	K
Other					
<b>TOTAL PROJECT FINANCING</b>	\$223,266				

## **V – To the Economic Advisory Council**

The City of Moscow (City) is located in North Central Idaho's panhandle, nestled between Moscow Mountain and the beautiful rolling hills of the Palouse. Moscow is accessible via Idaho's Highway 95 North arriving from Lewiston, Idaho and Highway 8 arriving from Pullman and Eastern Washington. Moscow is located approximately 85 miles from both Spokane, Washington and Coeur d'Alene, Idaho. The City is 6.88 square miles or 4,405 acres with 79 miles of streets. Agriculture was the base industry that brought people to the Palouse and created a need for retail establishments. After the University of Idaho was established in Moscow in 1889, education became as important a sector in the economy of the City as agriculture.

The Friendly Neighbors Senior Citizens' home is in the 1912 Center which was purchased by the City in 1997 from funds donated entirely by private citizens. The 1912 Center is located at 412 East 3rd Street, the former Moscow High School, built in 1912, is a three-story, 30,000 square foot building located within a historic residential neighborhood. This landmark has proven to be the perfect home for Moscow's first multigenerational, multipurpose community center. Remodeling began with Phase I to include the Great Room, kitchen and plaza which opened to the public in October 2001. Phase II, completed in June of 2002 was partially funded by an ICDBG which was used to remodel the Senior Center and Friendship Hall to include an elevator and ADA accessible restrooms.

In 2008 the City contracted with the Heart of the Arts, Inc. (HAI) to manage and operate the 1912 Center. Through grant funds and donations the HAI remodeled the West Wing which opened to the public for use in 2008. This project added a public meeting space (The Fiske Room), an arts workshop and a dressing room/restroom. The HAI is currently renovating the exterior west end of the 1912 Center with 22 new windows, new doors, tuck pointing the brick mortar and repairs to the entrance.

Under the management of HAI the 1912 Center has become a popular gathering place for meals, entertainment, and companionship for the growing population of seniors and persons with disabilities living in Moscow and the surrounding communities. Daily attendance at the 1912 Center has continued to increase and in order to serve the needs of the growing elderly and disabled population many exterior improvements to the 1912 Center must be completed to provide adequate parking. Also, the kitchen appliances used to store food and prepare meals have become obsolete and are now dangerous and need replaced in order to comply with commercial kitchen standards.

This application for a \$150,000 grant will assist the City and the HAI in adding additional parking and the required retaining walls, sidewalks, and ADA accessibility improvements needed eliminate the problems for senior population who automatically meet the LMI standards. The City and HAI will contribute \$52,262 in cash match and \$15,000 in-kind services to help finance this project. This project will increase building accessibility and energy efficiency.

The 1912 Center is not only home to the senior and disabled populations as it was rented by 50+ community organizations in 2009. This building provides space and programs that welcome the greater Moscow community, residents and non-residents alike and fosters connections between the community and various art forms. It unites the community across the lines of age, race, gender and economics and gives visibility to the history of this community in addition to nurturing new programs and organizations to meet emerging community needs.

## VI – Threshold Criteria

### A. ELIGIBLE APPLICANT:

The applicant is a City ☒

The City owns the 1912 Center and contracts with the Heart of the Arts, Inc., to operate, develop, and manage the facility. *(See Appendix I for a copy of the HAI contract.)*

### B. ELIGIBLE ACTIVITIES

- Public Facilities and Improvements
- Code Enforcement
- Removal of Architectural Barriers
- Public Services
- Administrative Activities

### C. NATIONAL OBJECTIVE

Householder 65 years and older:	<u>480</u>	<u>5.2%</u>
Households with individuals 65 years and over:	<u>1,191</u>	<u>13.0%</u>

LMI Percentage Determined by Survey: N/A

*(Profile of General Demographic Characteristics 2000- Geographic Area 83843 Zip Code)*

### D. CITIZEN PARTICIPATION

The 1912 Center has always been a citizen-based project. The building was purchased from the Moscow School District with funds donated by private citizens. Public participation has been included in all phases of redevelopment of this historical building. Private donations and grants have funded a majority of the Phase I, II, and the West Wing remodel projects. Community involvement is what has made this project such a success. In 2004 the Mayor and City Council appointed a 1912 Use Committee comprised of 15 citizens and stakeholders. The Use Committee sponsored a series of Town Hall meetings to gain community input on topics regarding the current and future uses of the facility. A 1912 Center Survey, Public Town Hall meetings and focus group sessions each demonstrated a strong citizen support (69%) for the development of the facility as a community center that would serve a variety of community-oriented uses to include continuation of the senior meal program and the use of "Friendship Hall" as the designated senior gathering place. On Monday, March 1, 2010 the City of Moscow held a public hearing in Council Chambers of the City Hall giving citizens the opportunity to review the current project and comment on the grant application. This hearing was in compliance with the City of Moscow's "Citizen Participation Plan" that was originally adopted in November 1988, and re-adopted an updated policy in November 3, 2003. *(For a copy of the plan, public notice, affidavit of publication, meeting minutes, and a sign-in list of attendees, see Appendix C.)*

**Date of Notice: February 21 and 27, 2010**

**Date of Hearing: March 1, 2010**

#### E. STATEWIDE GOAL AND STRATEGY

This project meets the Statewide Goal and Strategy to, "Increase Access to Quality Facilities and Services." Removing architectural barriers on the exterior infrastructure of the building by installing retaining walls, expanding parking and adding handicap designated parking and ADA routes to the senior and community center will be enjoyed by all citizens and visitors, especially those with access challenges. The replacement of the kitchen appliances will create an "affordable and sustainable, safe and, barrier free; energy efficient commercial kitchen so the space will be more functional and accommodating to all groups that rent the facility for events.

#### F. ADMINISTRATIVE CAPACITY

The City of Moscow employs a full-time Grants Manager, Alisa Stone, who is an Idaho Department of Commerce certified grant administrator who will manage the project. The City has a current portfolio of \$5+ million federal and state grant projects written and administered by the Mrs. Stone. The City also employs an eight-person Finance Department who manages all fiscal transaction for the City. The City completes a Comprehensive Audit Financial Report on an annual basis which has received national awards for it excellent governmental accounting procedures. The City has never been cited for non-compliance in the administration of grant awards.

#### G. FAIR HOUSING

The City of Moscow established a "Fair and Affordable Housing Commission" in 2000 to assist with fair housing measures in Moscow. Annually the City renews its commitment to Title VIII of the Civil Rights Act of 1968 and which will celebrate its 42nd anniversary this year. The City annually issues a "Fair Housing Proclamation" during the month of April.

## **VII – Program Income**

No program income will be directly generated by the use of the ICDBG funds. The Heart of the Arts, Inc. (HAI), contracts with the City of Moscow to operate and manage the 1912 Center and does collect rental income for use of the facility. Facility Room Rental income generated in FY2009 was \$42,668 and Facility Tenant Rental income was \$2,775. *(See Appendix K for HAI FY2009 Financial Statement, Rental Reservation Agreement, Rental Contract, and Tenant Rental Contract.)*



## VIII – General Project Description

**Community Description:** The City of Moscow, incorporated in 1887, is located in North-central Idaho, and is home to the first land-grant institute, the University of Idaho (University). Our community is in the Palouse region of the Columbia Plateau and characterized by rolling hills with picturesque views of surrounding wheat and lentil fields as well as Moscow Mountain, a popular recreation area. Moscow enjoys the small college-town environment, being nicknamed the “Heart of the Arts; and takes pride in the arts and has been named one of the best 100 small arts towns in America. Moscow is also home to the world famous Lionel Hampton International Jazz Festival on the UI campus. Moscow’s historic roots stem from the agricultural industry, dominated by dry-farming of wheat, peas and lentils. The Moscow community personifies the image of “small-town” friendliness. In addition to Moscow’s small-town charm, this university town also provides a rich assortment of cultural and recreational activities. With a mild climate, clean air, highly rated schools, and a low crime rate, Moscow attracts a diverse group of residents and visitors

Moscow is located 85 miles from the Inland Northwest region’s two economic city centers of Spokane, Washington, and Coeur d’Alene (CDA), Idaho. Interstate 90 is the closest freeway and connects the Spokane/CDA corridor which has a combined population of approximately 400,000. Moscow is the Latah County seat and a six-hour drive to the state capital of Boise. Moscow’s historic roots include the Fort Russell Historic Neighborhood, located just a few blocks from the downtown business district. In between the historic downtown Moscow and the UI campus is the recently established Legacy Crossing Urban Renewal District, which encompasses approximately 163 acres

The 2008 Census population estimate is 22,798 which is a 2.31% increase from the 2000 Census population. U.S. Census data also show that from 2005-2007 25% of Moscow residents were living in poverty and well below national averages with 51% at low-to-moderate income. The financial realities of low-to-moderate income residents underscores the need to provide free community venues and meals as Moscow’s poverty rate is double that of Idaho and the U.S. Rents are 47% of the household income compared to rates in the 30% range in Idaho and the U.S. overall. The cost of purchasing a home is also much higher compared to other areas in Idaho. The Idaho Department of Health and Welfare reports the number of households qualifying for food stamps has increased 40% in Moscow in the last year. In February 2009 there were 588 households that qualified for food stamps and in August, 2009 the number had increased to 654 households. The same holds true for Latah County showing February 2009 rates at 767 households and in August it had increased to 862 families receiving benefits. Public assistance demands increase as unemployment numbers grow. Trends show food stamp assistance corresponds with an increase in area unemployment rates increasing from 4.7% in 2005 to 6.0% in July 2009 for Latah County.

## Community Needs Assessment:

FACILITIES & INFRASTRUCTURE	POOR	FAIR	GOOD	PREVIOUSLY ICDBG FUNDED (LAST 10 YEARS)
Water*			XXX	
Sewer**		XXX		
Electrical		XXX		
Fire			XXX	
Hospitals			XXX	
Work Force Housing	XXX			
Roads		XXX		Fr. Sq.– Main St.
Railroads	NA			
Airport		XXX		
Broadband			XXX	Fiber Project
Senior Center		XXX		ADA Access
Community Center		XXX		
Community Recreation Facilities – Sport Fields			XXX	
Other				

Water: The City of Moscow owns and operates the municipal water system which serves the City. The IDEQ water system identification number is ID2290023. A total of five production wells are now in use in Moscow. Three wells draw water from the deeper Grande Ronde aquifer and the other two from the shallow Wanapum aquifer. Two additional wells were drilled into the Wanapum aquifer but are currently not in use.

The water system consists of five active wells, four storage reservoirs, seven booster stations, one of which is a fire water booster station at the Southeast tank, and approximately 93 miles of water distribution lines. The City has one pressure zone serving the entire City with six booster stations that run constantly to serve pockets of residential homes. The smallest pocket is 22 homes and the largest is 166 homes.

Sewer: The Moscow sanitary sewer collection system is made up of over 89 miles of pipelines, approximately 1842 manholes, and four lift stations. The collection system services all of the City of Moscow, the Southeast Moscow Water and Sewer District (District), and the University of Idaho (UI). While all flow from UI is ultimately conveyed through Moscow's interceptor system, UI owns and operates its own collection system on campus. Wastewater is conveyed through a series of interceptors to a Class IV wastewater treatment plant (WWTP) located on the west end of the City. The WWTP has a rated treatment capacity of 4.0 million gallons per day and is currently operating at approximately 50 – 60% of capacity. The treated effluent is currently discharged to Paradise Creek and/or land applied via a reuse system owned and operated by UI. Parts of the collection system date back to the 1890s, pre-dating the treatment facilities. Some of the earliest sewer pipelines (1903) served the UI campus and included siphons under Paradise Creek. Original sections of pipe included vitrified clay pipe. Most of the more established areas are served by older, 6-inch diameter pipelines. The newer sections of the system consist of 8-inch and 10-inch PVC pipelines with trunk lines up to 24-inch diameter.

Fire Service: The Moscow Volunteer Fire Department (MVFD) is 113 years old and it is stronger today than ever in its history. Its members volunteer 8,000 hours of training and approximately 1,000 hours of response time every year without cost to the citizens of Moscow. Currently, the MVFD has 95 volunteers providing fire protection service and volunteer ambulance service to 128 square miles and approximately 30,000 people. The City of Moscow has a Class 3 fire rating which benefits our residents as it translates into greater safety and therefore lower fire insurance premiums. This Class 3 fire rating is the envy of many communities Moscow's size including some paid departments. The Ambulance Company functions as the medical branch of the Moscow Volunteer Fire Department. This Company is comprised of approximately 40 volunteer EMT's who respond to an average of 1250 medical calls a year. The members of the ambulance company are as varied and unique as the community which they serve.

Roads: The City of Moscow Street system consists of approximately 72 miles of paved streets, 4.3 miles of gravel streets, and 8.6 miles of alleys. Two highways (US95 and State Highway 8) pass through the City. The system is maintained by a crew of nine employees who perform repairs, preventive maintenance, sweeping, snow removal, and other operations.

Broadband: The City of Moscow has a core municipal fiber network that connects most City buildings, the Moscow School District buildings, and Gritman Hospital. Expansion is planned for other key areas in town such as the municipal water system including water towers, wells, and booster stations, and other City facilities such as the building housing the library, and 1912 Center.

Senior/Community Center: The City of Moscow owns the 1912 Center facility which is managed and operated by a local non-profit. One large segment of the 1912 Center is a congregate senior meal site serving two meals a week. The Friendship Hall is open to senior and any other guests 9 am to 6 pm on weekdays with reduced hours on the weekend.

Park/Sports Fields: The City of Moscow Parks and Recreation cares for 19 developed city parks and trail systems along with several open space areas. The City also owns and operates an indoor recreation center, aquatics center, skate park and dog park.

In the fall of 2006, the Moscow City Council after great deal of deliberation and community input, decided to contract for services with the Heart of the Arts, Inc. (HAI), as the Operator for the purposes of fundraising, operation, maintenance and control of the 1912 Center. An Agreement for Lease Programs and Operations Management between the two parties became effective January 2, 2007. The City recommended that HAI pursue the employment of a full-time executive director to ensure continuity and consistency in the operation and management of the 1912 Center. Prior to the contract going into effect, HAI hired Jenny Sheneman as their new Executive Director. Upon execution of the Agreement the two parties formed a five-member 1912 Center Use Advisory Committee charged with the reviewing all uses and future leases of the building. The two existing leases with the Retired Senior Volunteer Program, the senior meal site program, and ARC (developmentally disabled care program) leases were transferred with the Agreement with HAI.

In the spring of 2007, the City hired a full-time Grants Coordinator, who began working with the Use Committee and Jenny Sheneman to implement three prior pending grant awards to assist with the further development of the 1912 Center. A total of \$114,000 in grants awards was still available to develop the west wing of the building. HAI developed a fundraising campaign and generated over \$200,000 to design and reconstruct a portion of the building now named the "West Wing" which includes a community meeting room (Fiske Room) and arts workshop, and a combined

dressings/restroom for patron renting the facility for special events. The West Wing was completed in the fall of 2008.

Under the management of the HAI and their Executive Director, the 1912 Center has become a true “Community Center” used by multiple programs and services. During this time the Friendly Neighbors Senior Citizen congregate meal site program also became more popular and began to grow to the point where there is not longer sufficient parking for patron use and the kitchen appliances are outdated and unsafe and need to be replaced in order to continue to serve the growing number of meals prepared for the congregate and home delivered programs. The growth of the program and the needed for additional parking and appliance replacement is documented in Appendix L showing annual meals served and Health District review.

Since the completion of the West Wing in 2008 the same parties have been developing a plan to begin the next phase of the 1912 Center project which is to complete the improvements to the exterior infrastructure and the replacement of the kitchen appliances. The City of Moscow has budgeted \$20,000 in their FY09-10 budget for parking lot upgrades and the HAI implemented a fundraising campaign to fund these necessary improvements but without the grant funds, needed improvements will not be possible for two to five more years which is not feasible due to existing unsafe issues. *(The community's need is well-documented as shown in the list of organizations that currently use the facility on a regular basis in Appendix K).*

*For the architect's review and development of the scope of work, see Appendix B. For the community's assessment of need, see support letters found in Appendix F.*

## **Project Description**

Existing Conditions: As part of the Phase I and Phase II remodel projects sidewalks, handicap accessibility, and a parking lot was constructed on the eastside of the building with a partial lot located behind the building on the north side parallel to Second Street. The bank between Second Street and the parking has eroded and a retaining wall is now needed to mitigate the problem. An unpaved entrance to the back of the building from Second Street is used daily by patrons and delivery trucks. This area is still gravel without sidewalks and designated parking spots. The exterior west side of the building is a sloping lawn currently fenced in as the HAI has a contractor restoring the exterior of the brick building. Used appliances were brought to the 1912 from a prior meal site after Phase I remodeling of the building. The current grill, range, and oven are over 25 years old and have a constant burning pilot light. The refrigerators and freezers have all been donated and are old and unreliable. *(See Appendix H for maps and pictures of the above-described problem areas.)*

Proposed Scope of Work: To address the issues, the scope of work consists of the following:

- Kitchen: Replacement of the grill, stove, oven, refrigerators and freezers with new commercial kitchen appliances. The new appliances will all be commercial rated and energy efficient and will consist of: gas or electric oven that operates as convection or standard with front gas shut off and electronic pilot ignition; 36" thermostatic control griddle/stop top with front gas shut off; 2 energy star single door refrigerators, 3 energy star single door freezers; and stainless steel commercial microwave oven. The current

commercial kitchen appliances are in very poor condition and do not meet energy efficient standards.

- Exterior Infrastructure: Construction includes adding additional parking, sidewalk, curb, gutter, retaining walls, and landscaping along the north and west sides of the building (along Second Street and Adams Street). The parking lot will require approximately 780 square yards of new asphalt and 271 linear feet of curb. The retaining wall required on the north side of the building will be approximately 177 feet in length and vary in height with a total of 818 square face foot of wall. The retaining wall for the parking lot will be 138 feet in length with a total of 635 square face foot of wall. 320 linear feet of sidewalk will be constructed including sidewalk along Second Street and from the proposed parking lot to the southwest entrance of the building. Landscaping in the area around the parking lot will be similar to the landscaping of the previous phases and will be intended to compliment the existing plantings.

*(Maps of the project area and pictures of the facility are located in Appendix H.)*

Project Benefits: The project will result in benefits in four areas—building accessibility, safety, energy efficiency, and use as follows:

- *Building Accessibility:* The exterior infrastructure project will provide additional parking to include ADA accessibility improvements and will allow access from the west side parking lot to the south front side of the building.
- *Safety:* The new parking lot will allow local access to building without have to walk all the way around the building if parked on the northwest end of the building. In the winter the current unfinished lot is very dangerous and accessibility is limited. The improvements will also provide a circular route for public transportation to pick up and drop of patrons at the ADA accessible entrances and exits. Fire trucks will also be able to drive through the parking lot rather than having to locate on Second Street if there were to be a fire on the northwest side of the building. The current oven/range/stove has a pilot light that remaining lit at all times and if there were to be a gas leak it could explode. The new unit will have an electronic pilot ignition with a front safety shut-off switch.
- *Energy Efficiency:* Replacement of the old and obsolete kitchen appliances with energy star approved commercial appliances will save both energy and money.
- *Increase Use:* All the improvements will lead to increased usage of the 1912 Center throughout the year. The parking lot improvements will provide 19 paved parking spots to include two additional ADA spots in addition to parking along Second Street with sidewalk and paved ground access to the building. The new commercial kitchen appliances will attract more citizens to book events at the 1912 Center.

## **Project Land & Permits**

- |  |           |
|--|-----------|
| 1. Has any land been purchased for this project?   | <b>NO</b> |
| 2. Have any buildings been purchased for this project?   | <b>NO</b> |
| 3. Have any easements been purchased for this project?   | <b>NO</b> |
| 4. Are any rights-of-way permits required for this project?  | <b>NO</b> |
| 5. Will any land be needed for this project?   | <b>NO</b> |
| 6. Will any buildings be needed for this project?  | <b>NO</b> |
| 7. Will any easements be needed for this project?  | <b>NO</b> |
| 8. Is anyone living on the land or in the structures at the proposed site?   | <b>NO</b> |
| 9. Is any business being conducted on the land or in the structures at the proposed site?  | <b>NO</b> |
| 10. Are there any businesses, individuals, or farms being displaced as a result of this project?   | <b>NO</b> |
| 11. Are there any permits that will be needed for the project, i.e., well, water rights, land application, demolition permits, zoning permits, air quality permits, etc? | <b>NO</b> |

## **IX – Budget Narrative**

If the project is awarded an Idaho Community Development Block Grant in the amount of \$145,566, the City of Moscow will have the following funding available:

- \$20,000 – City Cash: \$20,000 Local cash will be used to pay for construction costs.
- \$19,000 – City In-Kind: \$2,000 Grant Manager grant writing and project planning; \$15,000 Grant Administration; \$2,000 Legal and Audit – City Attorney and City Annual Audit.
- \$36,700 – Local Cash: \$13,700 Heart of the Arts, Inc. to pay for architectural design and construction project management services and \$23,000 to purchase commercial kitchen equipment.
- \$2,000 Local In-Kind: \$2,000 Heart of the Arts, Executive Director project planning.
- \$145,566 – ICDBG: \$2,500 Commercial kitchen equipment, \$143,066 construction costs

*(For match documentation, see Appendix F.)*

# X – Idaho Community Development Block Grant Budget Form

Applicant or Grantee: City of Moscow

Project Name: 1912 Center

LINE ITEMS	ICDBG	CITY CASH	CITY IN-KIND	LOCAL CASH	LOCAL IN-KIND	PRIVATE IN-KIND	TOTAL
Planning#			\$2,000		\$2,000		\$4,000
Administrative*			\$15,000				\$15,000
Architectural Fees**				\$13,700			\$13,700
Equipment***	\$ 2,500			\$23,000			\$25,500
Construction^	\$143,066	\$20,000					\$163,066
Legal & Audit^^			\$2,000				\$2,000
<b>TOTAL COSTS</b>	<b>\$145,566</b>	<b>\$20,000</b>	<b>\$19,000</b>	<b>\$36,700</b>	<b>\$2,000</b>	<b>\$0</b>	<b>\$223,266</b>

#Planning \$2,000 City Grant Manager; \$2,000 Heart of the Arts Executive Director

\*Administration In-Kind Match, City Grants Manager/Certified Grant Administrator.

\*\*Architectural Heart of the Arts, Inc. – Architect of Record, Design West

\*\*\*Equipment \$23,000 Heart of the Arts, Inc.; \$2,500 ICDBG for Commercial Kitchen Appliances

^Construction \$143,066 ICDBG; \$20,000 City Cash - Retaining Walls, Sidewalk/Curb/Gutter, Parking Lot Construction & Paving

^^Legal & Audit \$2,000 City In-Kind (Included in City Annual Audit)



## **XI – Detailed Cost Analysis**

*Project construction costs, including contingency, are prepared by a licensed design professional and documentation is in Appendix E.*

1. Have preliminary plans and specs been submitted to regulatory agencies for review?

**YES**

2. Has final design (for bidding) begun?

**YES** 90% complete

3. Will the project include bid alternatives to meet project budget if necessary?

**YES**

4. Are Davis Bacon wage rates applicable to the project?

**YES**

5. Have known environmental measures been included in project costs?

**YES** Funds are built into the contingencies for unexpected measures.

6. What will expected construction contingency be at final design?

**20%**

7. List the last date the owner and design professional discussed project design and details.

**March 1, 2010 at 7:00 p.m. in City Council Chambers.** The owner held a final public hearing and then met with the project engineer to discuss the completion of construction bids and specifications. The Architectural was available to presented their drawings and explain the details of the project. Community members were provided an opportunity for final feedback.

8. Design Professional Cost Estimate may be found in Appendix E.

Cost Estimate = Construction only is \$163,066 (Does not include design and construction management services, grant administration, equipment or audit.)

## XII – Project Schedule

PROJECT ACTIVITY	DATE TO BE COMPLETED	DOCUMENTATION IN APPENDIX
Design Professional Contract Executed	March 2010	A
Grant Administration Contract Executed	N/A City In-Kind	A
Environmental Release	May 2010	
Bid Document Approval	June 2010	
Bid Opening	June 2010	
Construction Contract Executed	July 2010	
Start Construction/Purchase Equip.	August 2010	
Construction 50% Complete	September 2010	
Second Public Hearing	September 2010	
Construction 100% Complete	November 2010	
Update Fair Housing Plan	October 2010	
Update 504 Review and Transition Plan	October 2010	
Certificate of Substantial Completion	December 2010	
National Objective Documented	January 2011	
Final Closeout	February 2011	
Final Audit	December 2012	

NAME OF PROFESSIONAL & AGENCY CONTACT	FIRM/AGENCY	PHONE	TOPIC
Architect Laurence Rose	Design West Architects	(509)332-3113	Design/Construction
Project Development Alisa Stone	City of Moscow	(208)883-7600	Planning, Grant Writing
Environmental Officer Alisa Stone	City of Moscow	(208)883-7600	Environ. Review & Grant Administration
Project Management Jenny Sheneman	Heart of the Arts, Inc.	(208)669-2249	1912/HAI Executive Director
Finance Director Don Palmer	City of Moscow	(208)883-7024	Project Management & Financial
Facilities Director Dwight Curtis	City of Moscow	(208)883-7087	Construction Project Oversight

## XIII – Grantee Financial Profiles

The Grantee is a **CITY**

### Section III: Taxing Authority

- A. Identify how the organization obtains its operating funding, i.e. bonds, district assessments, other:  
The City of Moscow is a taxing authority who obtains its operating funding through taxes, licenses and permits, intergovernmental, charges for services, fines and miscellaneous.
- B. Does the organization have taxing authority? **YES**
1. Do you tax? **YES**
- a) If yes:
- (1) What is the tax rate? .04468 (2009 levy for 2010)
- (2) What is the annual tax amount generated? \$4,410,190 (2009 values)
- (3) What are the taxes used to pay for, i.e. equipment, operating expenses, etc?  
General Government, Public Safety, Highways and Streets, Culture and Recreation, and General Obligation Bond Debt.
2. If your organization does not tax explain who: NA

### Section IV: Grantee Financial Summary (based on September 30, 2009)

#### Revenue

Taxes	\$7,627,536
Licenses and Permits	\$829,895
Intergovernmental	\$1,235,382
Charge for Services	\$1,977,800
Fines	\$170,879
Miscellaneous	<u>\$845,964</u>

Total Annual Revenue \$12,687,516

Expenses Total Annual Expenses \$14,914,300

### Section V: Grantee Growth Management Planning

When was the comprehensive plan last updated? December 2009

Which of the following tools do you implement as land use measures and controls?

	YES	NO
Building Codes	<u>X</u>	<u>      </u>
Historical Preservation	<u>X</u>	<u>      </u>
Conventional Zoning Ordinances	<u>X</u>	<u>      </u>

Other Zoning Options: (see below)

Bonus or Incentive Zoning                      \_\_\_\_\_   X    
Example: allows for increase residential densities if developer will include  
affordable housing options

Transfer of Development rights                      \_\_\_\_\_   X    
Example: transfer development rights to areas where development is wanted and  
to restrict it in areas where it is not

Planned Unit Development (PUD)                        X   \_\_\_\_\_  
Example: allows for creative and innovative design at same time creating  
amenities for public benefit (mixed use development)

YES                      NO

Development Agreements                        X   \_\_\_\_\_  
Contract between municipality and developer. Municipality specifies what the  
developer may do and what they are required to do within project area.

Do you currently implement any of the following?

Economic Development Plan	<u>  X  </u>	_____
Development Impact Fees	_____	<u>  X  </u>
Local Option Tax (resort)	_____	<u>  X  </u>
Toll Roads	_____	<u>  X  </u>
Distance Based Impact Fees	_____	<u>  X  </u>
Tree City USA	<u>  X  </u>	_____

# Community Demographic Profile

Name of Applicant: City of Moscow

	<b>TOTALS</b>
<b>TOTAL POPULATION BENEFITTED (IF DIFFERENT FROM CITY/COUNTY POPULATION IN CENSUS)</b>	21,291
<b>TOTAL POPULATION IN APPLICANT'S AREA</b>	21,291
Total Male	11,118
Total Female	10,173
Total White	19,376
Percent of White Population	91%
<b>MINORITY POPULATION</b>	
Black/African American	191
American Indian/Native Alaskan	152
Asian	664
Native Hawaiian or Pacific Islander	30
American Indian/Alaskan Native & White	74
Asian & White	119
Black/African American & White	53
American Indian Alaskan Native & Black/African American	0
Other Multi-Racial	107
Hispanic	525
<b>TOTAL MINORITY POPULATION</b>	1,915
Percent of Population	9%
<b>SENIOR CITIZENS</b>	
Total persons 65 Years & Over	1,664
Percent of Population	7.8%
<b>DISABILITY STATUS</b>	
Civilian Non-institutionalized Population 16 - 64	16,419
Percent with a work disability	4.2%
Civilian Non-institutionalized Population 65 Years & Over	1,317
Percent with a Disability	39%
<b>FEMALE HEAD OF HOUSEHOLD</b>	
Total Households	7,724
Female Householder, No husband Present	495
Percent of Households	6.4%

## XIV - Environmental Scoping – Field Notes Checklist

Applicant: City of Moscow

Sub-recipient: NONE

This site and desk review checklist is to be completed by the Applicant and submitted with the application.

The purpose of the checklist is to help the Applicant and IDC better understand what environmental statutes or provisions per 24 CFR 58 might impact the proposed project. The information will assist in understanding what studies, documentation, and mitigation measures could be applicable and to assist in completing the environmental review record. The Applicant may choose to attach this scoping checklist as part of the environmental review record.

### 1. Limitation on Activities

Is the Grantee planning or in the process of acquiring property for this proposed project? **NO**

If yes, is the Applicant aware that land acquired or site work after submission of the ICDBG application is subject to 24 CFR 58.22 Limitation on Activities Requiring Clearance? Meaning once an application for ICDBG funds is submitted, neither Applicant or sub-recipient, may commit Non-HUD funds to a project for land acquisition or site work (except for minor testing) before the environmental review is complete, unless the land acquisition or contract is conditioned on completion of the ICDBG environmental review.

### 2. Historic Preservation

Has the SHPO or THPO been notified of the project? **YES**

Have tribes with possible cultural and religious sites been notified of the project? **YES**

### 3. Floodplain Management

Is the project located within a floodway or floodplain designated on a current FEMA map? Check Web site [www.store.msc.fema.gov](http://www.store.msc.fema.gov). **NOT SURE** *Not believed to be in a floodway or floodplain. Map is not at provided web address. Non-printed panel is identified as #1602130850B. There is no indication that a Flood Insurance Study has been completed for this community.*

### 4. Wetland Protection

Are there ponds, marshes, bogs, swamps, drainage ways, streams, rivers, or other wetlands on or near the site? **NO**

If yes, has the Army Corps of Engineers (Corps) been notified? YES NO

Has the Corps indicated what permit level will be required? YES NO

### 5. Sole Source Aquifers (Clean Water Act)

Is the proposed project located over an EPA designated aquifer area? **NO**  
(check website [www.epa.gov/safewater/ssanp.html](http://www.epa.gov/safewater/ssanp.html)) Environmental Scoping letter sent

Is it known at this time if construction will disturb more than one acre of land? **NO** (it is known that construction will NOT disturb more than one acre of land)

If yes, has a general permit for storm water discharges from construction sites been applied for from the EPA? \_\_\_\_ YES \_\_\_\_ NO

**6. Endangered Species Act**

Has U.S. Fish and Wildlife Service, NOAA Fisheries, and Idaho Fish and Game Regional Office been notified about the project **YES**

**7. Wild and Scenic Rivers Act**

Is the project located within one mile of a designated wild and scenic river? Idaho wild and scenic rivers include portions of the St. Joe, Lochsa, Selway, Middle Fork of the Clearwater, Snake, Rapid, and Middle Fork of the Salmon. Check Web site [www.nps.gov/rivers/](http://www.nps.gov/rivers/). **NO**

**8. Clean Air Act**

Is the project located in a designated non-attainment area for criteria air pollutants? **NO**

For building demolition or improvements has an asbestos analysis been planned for or conducted? **NO**

For housing rehabilitation has a lead based paint assessment been planned for or conducted? **NA**

**9. Farmland Protection Policy Act**

Is the project located on a site currently zoned as residential, commercial, and/or industrial? **YES**

Is the project area currently being utilized for farm or agricultural purposes? **NO**

If yes, has the USDA Natural Resource Conservation Service or local planning department been notified? **Environmental Scoping letter sent.**

**10. Environmental Justice**

Does project have a disproportionate environmental impact on low income or minority populations? **NO**

**11. Noise Abatement and Control**

Is the project new construction or rehabilitation of noise sensitive use (i.e. housing, mobile home parks, nursing homes, hospitals, and other uses) where quiet is integral to the project functions? **YES**

If yes, is the project located within 5 miles of an airport, 1000 feet of a major highway or busy road, or 3000 feet of a railroad. **NO**

**12. Explosive and Flammable Operations**

Is the physical structure (not necessarily infrastructure) intended for residential, institutional, recreational, commercial, or industrial use? **YES**

If yes, are there any above ground explosives, flammable fuels or chemical containers within one mile of the physical structure? **YES (gas stations)**

If yes, have you been able to identify what the container is holding and the container's size? **NO**

### **13. Toxic Chemical and Radioactive Materials**

Are there any known hazardous materials, contamination, chemicals, gases, and radioactive substance on or near the site? **NO**

If yes, explain. see #12

During the visual inspection of the site, is there sign of distressed vegetation, vents or fill pipes storage/oil tanks, stained soil, dumped material, questionable containers, foul or noxious odors, etc. **NO**

If yes, explain. \_\_\_\_\_

At this time is the sites' previous uses known to have been gasoline stations, train depots, dry cleaners, agricultural operations, repair shops, landfill, etc. **NO**, has not been used for these things.

Are other funding agencies requiring the Grantee to perform an American Society for Testing Materials (ASTM) environmental assessment? ASTM assessment involves analysis of site uses and ownership, inspection of site, and possible testing. **NO**

### **14. Airport Clear Zones and Accident Potential Zones**

Is the project located within a designated airport runway clear zone or protection zone? **NO**

Does the project involve acquisition of land or construction/rehabilitation of building or Infrastructure in an airport runway clear zone or protection zone? **NO**

If yes, is the grantee aware that the airport operator may wish to purchase the property at some point in the future as part of a clear or accident zone acquisition program? YES NO

### **15. Energy Efficient Designs**

For building construction has the owner investigated possible incentives from power providers, such as Idaho Power, Avista, or Utah Power for incorporating energy efficient design into their building? **YES. Avista and the City have discussed energy efficient alternatives and continue toward determining an estimated value for energy efficient.**

### **16. Sediment Control (Clean Water Act)**

Will the construction project require storm and surface water discharge from the construction site? **NO**

If yes, has an application to EPA been submitted for a Construction General Permit (CGP)?

### **17. Other Environmental Reviews**

Have facilities studies or other environmentally related site reviews been conducted or in the process of being conducted? **NO**

If yes, are there any identified concerns or recommended mitigation measures?

List if known. \_\_\_\_\_



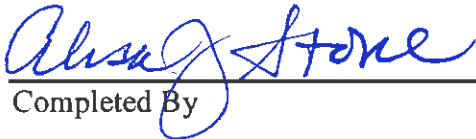
### 18. Informational Letters

The advanced mailing of environmental information letters is sought in an effort to minimize the project's timeline in waiting for necessary documentation or information. It will assist in earlier responses to required mitigation measures should the proposed project receive grant funding.

Check the agencies that have been mailed an environmental information letter.

- ☒ Idaho State Historic Preservation Officer
- ☒ Tribal Historic Preservation Officer or Tribal Office
- ☒ Idaho Department of Water Resources – Local Regional Office
- ☒ Army Corps of Engineers (if wetlands are applicable)
- ☒ U.S. Fish and Wildlife
- ☒ NOAA Fisheries (if salmon and/or steelhead are applicable)
- ☒ Idaho Fish and Game
- ☒ USDA Natural Resource Conservation Service (if farmlands are applicable)
- ☒ Idaho Department of Environmental Quality
- ☒ Local Government – Planning Department
- ☒ Others \_\_\_\_\_

Completion of the scoping checklist does not constitute that all environmental provisions or clauses related to 24 CFR 58 Environmental Reviews have been met or are known at this time.

  
Completed By

  
Date

Alisa Stone, Grant Manager  
City of Moscow

## XV – Review and Ranking Narrative – Community Center

### I. Criticalness & Urgency of Problems—Physical Conditions (350)

		PROBLEM or NEED RATING		
		Violation of Laws/Bldg Codes/Health & Safety Concerns	Health and Safety Problems	No Violations or Health and Safety Concerns
In Project Description Narrative	Identification of Problems	Critical 1	Urgent 2	Nice to Have 3
	<b>Physical Conditions: Structural Problems</b>			
NA	Roof			NA
NA	Walls			NA
NA	Foundation			NA
NA	Floors			NA
NA	Weatherization			NA
NA	Expansion for Adult Daycare			NA
NA	New Center			NA
NA	Other			NA
	<b>Interior Problems:</b>			
NA	Asbestos/lead based paint			NA
NA	Bathrooms			NA
NA	Access for persons with disabilities			NA
NA	Electrical/Plumbing/lighting			NA
NA	Heating/air conditioning			NA
NA	Fire safety			NA
NA	Unusable space			NA
NA	Other			NA
	<b>Kitchen and Food Storage:</b>			
XX	Health inspection	XXX		
XX	Capacity of dry storage			XXX
XX	Capacity of cold storage			XXX
XX	Equipment	XXX		
NA	New Center			NA
XX	Other – cabinets		XXX	
	<b>Access for Persons with Disabilities:</b>			
XX	Parking	XXX		
XX	Entry	XXX		
NA	Bathrooms			NA
NA	New Center			NA
NA	Other—mechanical lift			NA
	<b>TOTAL</b>			
<b>ASSIGNED RANKING:</b>				

## II. Planning and Schedule (200 points)

- A. Pre-planning (50 points). The redevelopment of the 1912 Center has been in process since the City purchased the building from the Moscow School District in 1997. The 1912 Center is classified as a historic building so rehabilitation of the existing structure has been a priority. The following is a sequence of the most recent activities which brings the project to its current status:

Fall of 2004 the Mayor appointed a new 1912 Center Use Committee to recommend a new era of operations, management, and ownership of the building. The Use Committee made recommendations which resulted in the search for a non-profit organization to lease and operate the Center. October of 2006 the City of Moscow executed a contract with the Heart of the Arts, Inc. (HAI) to lease and operate the 1912 Center. The HAI hired a full-time Executive Director and began operating the building on January 1, 2007 phasing into full management as of May 1, 2007. The Agreement states the City of Moscow will continue to subsidize the operation of the center for the life of the lease at which time the subsidy will cease and the HAI will assume the sole responsibility for all costs associated with the operation of the Center. Upon execution of the Agreement, the City and the HAI formed a Facility Development Committee to recommend a Renovation Plan for the undeveloped portions of the Center and a Use Advisory Committee to review and approve requests for subletting and use of the building.

September 2007 the HAI executed an Architectural and Engineering Fee Proposal for development of the West Wing of the 1912 Center. On September 27, 2007, the Development and Use Committee met with the HAI who presented a business plan, renovation scope, and architectural drawings and estimates for the new development. October 17, 2007, the HOA received the finalized cost estimates for the development of the West Wing. December 3, 2007, the HAI presented the renovation plans to the Mayor and City Council and received approval to proceed with the development of the West Wing and to use the remaining \$114,000 available grant funds on the project. These funds included \$100,000 from the M.J. Murdock Trust, \$4,000 from the Idaho Community Foundation, and the \$10,000 from the Idaho Commission on the Arts. The West Wing remodel project of the 1912 Center was completed in January of 2009.

- B. Project planning (50 points) Under the management of the HAI and their Executive Director, the 1912 Center has become a true "Community Center" used by multiple programs and services. During this time the Friendly Neighbors Senior Citizen congregate meal site program also became more popular and began to grow to the point where there is no longer sufficient parking for patron use and the kitchen appliances are outdated and unsafe and need to be replaced in order to continue to serve the growing number of meals prepared for the congregate and home delivered programs. The growth of the program and the need for additional parking and appliance replacement is documented in Appendix L showing annual meals served.

Since the completion of the West Wing in 2008 the same parties have been developing a plan to begin the next phase of the 1912 Center project which is to complete the improvements to the exterior infrastructure and the replacement of the kitchen appliances. The City of Moscow has budgeted \$20,000 in their FY09-10 budget for parking lot upgrades and the HAI implemented a fundraising campaign to fund these necessary improvements but without the grant funds, needed improvements will not be possible for

two to five more years which is not feasible due to existing unsafe issues. *(The community's need is well-documented as shown in the list of organizations that currently use the facility on a regular basis in Appendix K).*

C. Project schedule (50 points). See page 15

D. Detailed cost analysis (50 points). See page 14

### III. Benefits (150 points)

A. Activities provided. (100 points). The 1912 Center is a multigenerational community center used by people of all backgrounds and ages for a variety of meetings, programs, function, from senior tax assistance from AARP to the seniors high school prom. The 1912 Center is the only facility in Moscow and the surrounding area that is open to all types of events. The building is able to host five different functions at one time. The building is open weekdays from 9 am to 6 pm. However, there are usually evening activities scheduled until 10 pm every night. The 1912 Center hosts youth for sports meetings, birthday parties, school parties, and programs. Families celebrate weddings and hold memorials. The 1912 Center is open 360 days a year averaging 10 hours per day. (See Appendix K)

B. LMI and Minority Outreach: The 1912 Center is open and available to all people. Rental fees are kept to a minimum to keep costs affordable for low-to-moderate income residents; in some cases, the fee is waived for the benefit of all community members. Once the parking lot improvements are complete the architectural barriers that impede accessibility will be rectified and it will be used by more senior citizens and/or handicapped people.

### IV. See provided budget sheets.

**Activities Provided** – List the number and frequency of activities and services the center is providing to seniors, the neighborhood and/or the community on a monthly basis. Applicants should include activities and services such as health, recreation, nutrition, educational, and transportation programs.

The number and quality of services will be considered in assigning quartile points to this area. Idaho Department of Commerce will calculate the frequency by taking the number of days an activity or service is offered during the course of the month multiplied by twelve.

TYPE OF ACTIVITY	FREQUENCY (days offered per month)	TYPE OF ACTIVITY	FREQUENCY (days offered per month)
<b>Health</b>		<b>Education</b>	
Blood Pressure Checks	8	Various Educ. Meetings	16
Diabetic	4	Youth Meetings	8
<b>Recreation</b>		<b>Transportation</b>	
High Schools Meetings	4	Trans. Commission	1
Dances	4	Mobility/Safe Routes	3
Concerts	4	<b>Other</b>	
Theatre	1	Parent Toddler Coop	4
<b>Meals</b>		Library Functions	2
Senior Meal Site	104	Society Meetings	2
Church Groups	2	Weddings	2
<b>Meetings</b>	2	Churches	8
Private Business	15	Holiday Events	2
Community Organization	13	Frat/Sorority Activities	2
Comm. Ser. Organizations	5	Memorials	1
Task Forces	1	Indoor Farmers Market	1
Government	3	Environmental Groups	2
Foundations	2	Mentoring Groups	2
Open 360 Days a Year		AARP	6

(See List of Groups and Events in Appendix K)

## XVII – Certifications

I certify the data in this application is true and correct, that this document has been duly authorized by the governing body of the City of Cottonwood and we will comply with the following laws and regulations if this application is approved and selected for funding.

- National Environmental policy Act of 1969
- Civil Rights Act of 1964 Pub.L 88-352
- Civil Rights Act of 1968 Pub.L 90-284
- Age Discrimination Act of 1975
- Rehabilitation Act of 1973, Section 504
- Uniform Relocation Assistance and Real Property Acquisition Act of 1970, as amended (49 CFR Part 24)
- Housing and Community Development Act of 1974, as amended Pub.L 93-383
- Davis-Bacon Act (40 USC 276a – 276a-5)
- Historic Preservation Act
- OMB Circular A-87, and ensure that sub-recipient complies with A-110 and A-122
  
- Section 106 of the Housing and Urban Recovery Act of 1983 certifying to:
- Minimize displacement as a result of activities assisted with CDBG funds by following the Idaho Department of Commerce's anti-displacement and relocation assistance plan;
- Conduct and administer its program in conformance with Title VI and Title VIII, and affirmatively further fair housing;
- Provide opportunities for citizen participation comparable to the state's requirements (those described in Section 104(a) of the Act, as amended);
- Not use assessments or fees to recover the capital costs of ICDBG funded public improvements from low and moderate income owner occupants;
- Abide by all state and federal rules and regulations related to the implementation and management of federal grants;
- Assess and implement an Accessibility Plan for persons with disabilities in accordance with Section 504 of the Rehabilitation Act of 1973, as amended;
- Adopt and implement an Excessive Force Policy;
- Prohibition of Use of Assistance for Employment relocation, Section 588 of the Disability Housing and work Responsibility Act of 1998 Pub.L 105-276;
- Anti-Lobbying Certification: No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned to any person for influencing or attempting to influence an officer or employee of any federal agency, a member of, employee of a member of, officer of or employee of Congress in connection with the awarding of any federal contract, the making of any federal grant or loan, the entering into any cooperative agreement and the extension, renewal, modification or amendment of any federal contract, grant, loan or cooperative agreement.

If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any federal agency, a member of, employee of a member of, officer of or employee of Congress in connection with this federal grant, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

  
Signed by Chief Elected Official

3-15-10  
Date

Nancy Chaney, Mayor

## **XIX**

- A. Idaho Community Development Block Grant (ICDBG) Citizen Participation Plan  
*(For approved City of Moscow see Appendix C. The plan will be run again by in April, 2010.)*
- B. Notice of Public Hearing On proposed Grant Activities  
*(For notice, see Appendix C.)*
- C. Resolution to Establish a Redevelopment Area  
*(Not applicable.)*